

Annual Quality Assurance Report *(AQAR)*



**VAISH COLLEGE OF
EDUCATION
ROHTAK**

(SESSION 2011-12)

AQAR REPORT

SESSION 2011-12

**VAISH COLLEGE OF
EDUCATION
ROHTAK**

The Annual Quality Assurance Report (AQAR) of the IQAC

Name of the Institution : VAISH COLLEGE OF EDUCATION

Chairperson : Dr. Anil Kumar Saraswat

Members of IQAC:

Dr. Taruna Malhotra : Asst. Professor

Dr. Madhu Sahni : Asst. Professor

Ms. Jyoti Ahuja : Asst. Professor

Ms. Preeti Dahiya : Asst. Professor

Dr. Nidhi Kakkar : Asst. Professor

External Experts:

Name: Mr. Kulwant Rai Bansal Designation

Name: Mr. Suresh Singla Designation

Coordinator of IQAC:

Dr. Manju Jain : Asst. Professor

Year of Report - 2011-12

SECTION - A

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement:

Vaish Education Society has a glorious past, marvelous present and an excellent promising future. It owes its establishment in the very crucial period of our freedom. It was a great privilege and rare moment in the history of Vaish Education Society to get blessings of the great soul 'Mahatma Gandhi ji-The Father of Nation' in the form

of laying foundation stone of one of the Institutions on 16-02-1921. Vaish College of Education, Rohtak was established in 1969. It is affiliated to MDU, Rohtak and is recognized by NCTE and accredited by NAAC. The college is situated behind Railway Station Rohtak. It has become symbol of hard work and devotion leading to inevitable achievement in academics, social and cultural spheres.

The following plan of action was chalked out by the IQAC:

- Hawan/Yagya in the college premises at the 1st day of the session followed by the induction programme.
- Recruitment of the eligible teaching staff against the vacant seats.
- More emphasis on ICT in teaching.
- To update the ICT lab with new hightech equipments of latest configuration.
- Updating the students about the usage and applications of the latest technology.
- Enhancing the use of interactive board, power-point presentations, OHP, Transparent slides in their course of the study.
- To ensure the equal participation of all the students in the curricular and co-curricular activities, dividing them in Mahatma Gandhi, Tagore, Vivekanand and Dayanand House accordingly.
- To strengthen the teaching-learning process i.e. Class Room teaching, Micro & Mega teaching, Real School teaching practice etc.

- To strengthen various cells and clubs of the institute i.e. Women Cell, Legal Literacy Cell, RTI Cell, Anti Corruption Cell and Grievance & Redressal Cell, Youth Red Cross Club, Placement Cell, Environment Club, Language Club and Maths Club.
- Full use of the institute's present infrastructural facilities and enhancement of infrastructural facilities to raise the quality of teaching and learning.
- To update the library by addition of new books, journals, reference books to enhance research activities.
- Arrangement of Extension Lectures, Seminars, conferences and awareness programmes etc.
- Enhancing Research skills among students and teachers by interacting with Department of Education, MDU, Rohtak

SECTION-B

1. Activities reflecting the goals and objectives of the institution:

The activities reflecting the goals and objectives of the institution are as follows:-

A) Curricular Activities:

Micro Lessons, Mega Lessons, School-Practice Lessons, Discussion Lessons, Assignments, Projects, Extension-lectures, Psychology Experiments, observations, power point presentations, transparent slides presentations, ICT training, Home Examination, National level seminar and workshop, Faculty Exchange programme, Mid-Day Meal

Project , Polio Drive & First Aid, Interior Decoration and Organizing Parent-Teacher Meeting etc.

The detailed Curricular Activities performed during the session are as under:

Activities performed	Dates	Teacher In-charge
School Teaching Practice	01.12.2011 to 24.12.2011	All staff members
Faculty Exchange Programme	10.10.11	Dr. Manju Jain
	13.10.11	Dr. Manju Jain
	15.10.11	
	18.11.11	Dr. Taruna Malhotra
	17.02.12	Dr. Nidhi Kakkar
Extension lectures/ Awareness Programmes	01.12.2011 08.12.2011 21.02.2012 23.02.2012 03.03.2012 15.03.2012 19.04.2012	Delivered by Eminent Personalities
Home Examination 1 st Term	09.02.2012 to 16.02.2012	All staff members
2 nd Term	10.04.2012 to 03.05.2012	

Workshop on 'वर्तमान समय में योग व यौगिक आहार का महत्व'	Oct. 8, 2011	Vaish College of Education, Rohtak
Workshop on 'स्वच्छता जीवन का आधार'	Nov. 2, 2011	
Community Based Programme	Feb. 21, 2012	Vaish College of Education, Rohtak in Collaboration with Rotary Club
Remedial Teaching for weak Students	20 March-24 March 2012	Concerned teachers
Blood Donation Camp	March 30, 2012	Vaish College of Education, Rohtak

B) Co-Curricular Activities :

Hawan/Yagya, Induction/Orientation programme, Fresher's Party, Student Talent-Search Competition, various writing competition, Slogan Writing, Paper Presentation, Speech Competition, Poster Making, Poetry, Debates, Group Discussion, National Days and Festival Celebrations, Rangoli Competition, Mehendi Competition, Social Awareness Rally, Educational tours, Tree plantation campaign, Medical Check-up camp and various other Cultural Activities etc.

Activities performed	Dates	Teacher In-charge
Activities performed by Women Cell	07.03.2012 15.03.2012	Coordinator Women Cell
Activities performed by Sports Committee	04.02.2012	Convenor Sports Committee

Various Cultural Activities	Continues during the session	Convenor Cultural Committee
Activities performed by Legal Literacy Cell	24.02.2012 13.03.2012	Legal Literacy Cell Incharge
Placement Cell	22 students were selected by various schools. 14.03.2012 (programme on facing an interview and self-empowerment)	Placement Cell Incharge
Youth Red Cross Club	30 .03.2012 (Blood Donation Camp) 19.04.2012 (Aids Awareness Campaign)	In collaboration with Red Cross Society
RTI Cell	Continues during the session	Concerned Incharges

2. New academic programmes initiated (UG and PG):

Institute is having 100 seats of B.Ed. in Grant-in-Aid provision by Haryana Govt. and intake of 100 additional seats of B.Ed. under Self-Finance scheme, 35 seats of M.Ed. course and. At the time, students' strength is 235. 'No' UG/PG programme has initiated after this.

3. Innovations in curricular design and transaction:

Curriculum of all the three courses has undergone changes in the last few years as B.Ed. Syllabus was revised in 2010-11, M.Ed. and

D.Ed. syllabus was revised in 2011-12 to meet the requirements of the students, to impart quality education and to make the future teachers experts in their own field. Two papers and two community based projects were also introduced in the B.Ed. course.

The impact of the curriculum update is discussed as below:-

- Inclusive Education was introduced in B.Ed. curriculum for identifying and addressing diverse needs of all learners.
- Curriculum development and school management teaches the students about development ,need, importance and principles of time table construction, keeping up school records and organizing co- curricular activities in a better way and students get practical knowledge of these concepts.
- All the students especially from rural background can become computer literate as they understand computer network and use of internet in teaching and learning as one of the unit of ICET Paper is related to computer practical.
- Students can know the importance of Education in Contemporary society.
- Current syllabus of B.Ed. focuses on “Learning to Know”, “Learning to Do”, “Learning to Be”, “Learning to live Together”.
- In the Paper Learner, Learning and Cognition, Mental processes of learning have been incorporated for understanding Divergent, Convergent, Critical, Reflective and lateral Thinking
- Students can understand the importance of Co-operative learning, Group Dynamics.

Instead of these, the feedback collected about the course curriculum from the students is routed to the Deptt. of Education, M.D. University, Rohtak to make changes/discuss about the weak areas of the syllabus.

Some of our staff was actively involved in the syllabus revision and orientation programme of B.Ed. Course at college level.

4. Inter-disciplinary programmes started:

Interdisciplinary activities are encouraged in the institute. All the students actively participated in the curricular/co-curricular activities. Students of B.Ed and M.Ed attended the Seminars/Conferences/Workshops/Awareness Programmes organized in the college which was delivered by the eminent personalities. Valuable tips were provided by B.Ed students to other course students during their teaching practice. A Plan for programme orientation of all subject syllabus, University exams pattern, library orientation, ICT lab orientation and ET lab orientation are planned and organized.

- College was centre for Personal Contact Programme in MA in education course run by Ch. Devi Lal University, Sirsa. 40 students attended this programme.
- College was also centre for PCP in B.Ed. course run by Directorate of Distance Education, MDU, Rohtak.
- College was centre for Spot Evaluation for B.Ed. and M.Ed. exam by M. D. University, Rohtak.
- B.Ed. and M.Ed. teachers involved in research work at M.Ed. level.

5. Examination reforms implemented:

As per the guidelines of M.D. University, two home examinations should be conducted in every education college. Therefore, the house exams were conducted on the pattern of University's annual examination. Due to home exams, the students get an idea about the pattern of Annual exam of University. The paper attempting and time management help the students to prepare themselves according to the final exams. In the institute, we provide the sample question/previous year question papers of the University of the Related Subjects.

The following reforms were implemented:

- Sample questions/question papers were computerized and were photocopied just before the commencement of the examination to ensure the confidentiality and the cost of effectiveness.
- Students were given counseling for effective answering of question papers by Guidance and Counseling cell.
- After the exams, the weak students were given proper attention as we arranged Remedial classes for them.
- Students were also given the individual guidance by the concerned teachers.
- Necessary steps are taken to strengthen the weak areas of the students.

6. Candidates qualified: NET/SLET/GATE etc.

- (i) Most of our staff members are NET/SLET qualified. This condition is not applicable for the staff members who are exempted from NET/SLET as per UGC rule against Ph.D. and M.Phil. qualification.
- (ii) Four students of M.Ed. of the session 2011-12 have qualified NET in Education.
- (iii) Many students of B.Ed. and M.Ed. have qualified various competitive Exams like HTET, STET, SSC, PO etc.

7. Initiative towards faculty development programme:

- Faculty is encouraged to attend seminar/conference/workshops. The registration fee/entry fee was paid by the institute. Teachers attended many seminar/conference/workshops.
- A Two day Programme namely 'How to prepare Power Point Presentation effectively' was arranged for teaching staff at the starting of the session.
- Orientation Programme on ICT was organized for Administrative staff during the Summer Vacations 2011-2012.

- Faculty members are encouraged for their research work.
- Faculty members are provided seed money for their research work.(if needed)
- The faculty exchange programme enabled teachers to share their knowledge/experiences with the students and teachers of other colleges. Gaur College of Education and Sun Rise College of Education participated in the initiative i.e. the Faculty Exchange Programme
- Extension Lecturers conducted in the session help them to wide vision regarding to the various aspects.
- Institute's Annual Magazine 'Pragya' also provides a chance to share their thoughts with their articles.

8. Total number of seminars/workshops conducted:

In the session 2011-12, Two Workshops were organized in the college:

- (i) Workshop on 'वर्तमान समय में योग व यौगिक आहार का महत्व' **on Oct. 8, 2011.** In this workshop Mr. S. K. Jain, Yoga Expert talked about the importance of Yoga and Dr. Swati Jain, Physio therapist, Gandhi Memorial Physio therapy Hospital delivered lecture on the importance of Physio Therapy.
- (ii) Workshop on 'स्वच्छता जीवन का आधार' **on Nov.2, 2011.** In this workshop, Awareness Programme on Hygiene and Cleanliness was apprehended in the college premises. Sh. Pramod Gupta, Manager VCOE, Rohtak was the Chief Guest and he presided over the rally. Poster Making Competition was held on this day. Students were actively involved in the campus cleanliness campaign.

9. Research projects A) ongoing, B) completed:

NO

10. Patents generated, if any:

NO

11. New collaborative research programmes:

NO

12. Research grants received from various agencies:

NO

13. Details of research scholars:

- Staff Ph. D. – 4 (Four)
- M.Ed. Students – 36 (Thirty Six)

14. Citation index of faculty members and impact factor:

Different Research Papers were published by different staff members in different National & International Journals.

15. Honors/Awards to the faculty: National and International

NO

16. Internal resources generated:

- As per the recommendations of the Library Advisory Committee, more books were added this year in the library as per the changed syllabus of B.Ed. course and M.Ed. course.
- Infrastructure facilities were strengthened.
- Computer lab was strengthened by adding new computers, projectors, digital camera and interactive boards.
- 3G Internet speed is provided in computer lab.
- Installation of water purifier was done this year.

- Regular maintenance of the building infrastructure.
- Strengthening of various labs like Psycho Lab., Home Science lab, Maths Lab., Art & craft lab etc.
- 100% power backup supply with silent generator.
- Purchasing of more sports equipments.

17. UGC Grant:

The UGC approved our proposal under the scheme of additional assistance to colleges already covered under section 12B of UGC Act, 1956. UGC allocated the amount of Rs. 47, 31, 350/- (Forty Seven Lakhs Thirty One Thousand Three Hundred and Fifty only) in total. Out of this our college received Rs. 24, 82, 000/- during the session 2011-12.

18. Community services:

Each citizen of country has certain duties towards his/her community, as the community contributes towards individuals' growth & development directly & indirectly. We at Vaish Institute feel that it is essential that our pupil teachers are sensitized to the responsibility towards community which they can transmit effectively to our future generations.

Following programmes were organized for this purpose:

- Students were exposed to ground level realities through the extension work and community work programme, which was aimed at developing empathetic outlook.
- Visit to 'Agroha' at Hisar to gain the knowledge of ancient History.
- Cleanliness drive in the vicinity of college areas, student-teachers whole-heartedly participated in the cleanliness campaign of the college and its surroundings.
- Blood Donation Camp in collaboration with sister institute Vaish College, Rohtak was organized.
- Community Survey at 'Sharwan Institute of Mentally Handicapped' was conducted to collect the health information.

This helped in developing the insight about the problems faced by the teachers and parents of disable children in adjusting the disable students. This made them feel more responsible towards their social obligation.

19. Teachers and officers newly recruited:

Name of faculty	Designation	Qualifications
Dr. Nidhi Kakkar	Asst. Prof. in Teaching of Home Science	M.Sc. (Food & Nutrition), M.Ed., M.A.(His), Ph.D. (Edu), NET (Edu & Home Sc.)

20. Teaching – Non-teaching staff ratio:

16:22

21. Improvements in the library services:

Library is the soul of any educational institution. The students need to be motivated continuously for availing the library facilities. In this academic year innovative practices were introduced in the library such as computerization of library, Book Bank facility etc. We are planning to enrich our library with the ‘open access’ facility, which will help in developing good library habits in our students.

- A Library advisory committee is working continuously for the upgradation of the library services.
- The library is situated at first floor with increased seating capacity and infrastructure.
- More books are purchased this year according to the changed syllabus.
- Memberships of magazines, newspapers, journals are being updated from time to time.
- Subscription of some new research journals has been taken.

22. New books/journals subscribed and their value:

	No.	Value
Reference books	272	179037/-
New journals subscribed –	16	7050/-
Total value -		186087/- (UGC Grant)
Books	215	122208/-

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

Since our college is a college of education, B.Ed., M.Ed. and D.Ed. are the main courses. Assessment of the teacher educators are done by the pupil educators following the regular practice. Students were encouraged to give their free and frank opinion about their teachers and the anonymity was maintained. The assessment forms filled by the students were analyzed and each teacher was given feedback. Teachers had also filled up the Self-Appraisal Forms.

Action–The feedback of the students and principal was taken constructively for the improvement by the staff.

24. Feedback from Stakeholders:

Alumni Meet was organized on 13th May, 2012. Institute invited regular feedback from all the stakeholders i.e. parents, alumni, etc. Institute has an active alumni association. Feedbacks from all the alumni are taken every year through the alumni meet. The institute conducted its alumni meet and received good feedback from all the alumni members. Alumni shared their sweet memories of the college in this meet.

25. Unit cost of education:

The institute charges its annual fee of the course as prescribed by the related authorities i.e. concerned university and board. The students pay their fee in the regular installments and institute spends it on the

benefit of the students. Thus the institute always maintains a status of non profit organization.

26. Computerization of administration and the process of admissions and examination results, issue of certificates.

The institute performs all its activities through the computers only. Thus we have made all the administrations and all the process fully computerized. From the admissions to the end of the course all activities are done with the help of computers. On the starting of the course, the enrolled/admitted student's data is maintained in computers and can be printed at any time. At the time of home examinations, the subject papers are made in the electronic form/soft copy. The Awards & Signature Sheets of Practical Exams etc. are fully computerized. At the present stage, salary, bills and other financial bills are prepared through the computers.

27. Increase in the infrastructural facilities:

Institute has added a good infrastructure in its existing building this year.

1. New AC's installed
2. Updation of Library
3. New Computers, Laptops, LED, Interactive Boards, Podium, Projectors and equipments for Labs.
4. Furniture, RO, Generator, Inverters etc. were purchased for the college.

28. Technology up gradation:

Institute has upgraded its computer lab this year. New 50 computers with latest configurations have added this year. 2 (two) new computers for library, 1 (one) computer for placement office, 1 (one) for IQAC office, 1 (one) for Legal Literacy Cell, 1 (one) for RTI Cell, 1 (one) for Women Cell have been added this year. Computer lab is enriched with 3G internet facility. 2 projectors, 2 LED, 1 Interactive

Board were also purchased for the development of the electronic facilities. 2 New Laptops with Internet facility were also provided.

29. Computer and internet access and training to teachers and Students:

Computer and Internet facility has been provided to our students & teachers through ICT laboratory as well as library. The institute also provide training to the staff and students to understand the use of Power Point Presentation, MS Word and with the social networking websites.

30. Financial aid to students:

The institute provided financial aid to the students in the form of fee concession to the financially weak students and scholarship given by the Govt. of Haryana for SC students. At college level such weak students are given the concession of paying the fees in installments. Financially weaker students are also provided the book bank facility under which they are given text books. This can be kept by students for entire year.

Our college also practiced the 'Earn while Learn' scheme, in which 2 financially weak students are identified and after giving assistance in college work they get award in the form of money.

31. Activities and Support from the Alumni Association:

Institution has formed an Active Alumni Association. Institute organized its Alumni meet on 13.05.2012. About 42 Alumni participated in the function and shared their valuable experiences with the current students. Institute has decided to strengthen its Alumni Association in the future years.

32. Activities and Support from the Parent-Teacher Association:

Institute collect regular feed-back from the parents of the students. The meeting of the parents with the teachers was organized this year.

Parents shared their views and expressed their gratitude for the good practices being carried out by our college.

33. Health services:

Institute has a separate rest room, in which all the first aid facilities are provided. A bed, wheel chair, primary first Aid - box is available in the rest room. The other injured treatment service is available at the clinic of Dr. Kedar Nath Garg, Ex-Manager, VCOE, Rohtak located just behind the Railway Station.

34. Performance in sports activities:

Institute conducted its annual sports meet on 04.02.2012. It is a regular feature of the institute. Various sports activities were organized by the sports club during the year. Inter-House Kabadhi tournament was organized as well as various competitions viz. Race, Chess, Lemon & Spoon for Men & Women were held. There were almost 30 to 40 participants in this event. It is prestigious for our college that two students of our college participated in National level Martial Arts Competitions.

Thus we prove the proverb "Healthy mind in healthy body"

35. Incentives to outstanding sportspersons:

As we said earlier our institute conduct annual sports meet every year the students who got the position in the games, matches, competitions are awarded by the institute. Curricular and co-curricular also play a vital role in the development of the students. As per their performance in the activities students are awarded with better grades, gifts and prizes being distributed during the function.

36. Student achievements and awards:

College students took part in various competitions like Essay writing competition/Poster making competition/skit/mehandi competition/slogan writing competition held as part of extension work and was awarded with the better grade.

37. Activities of the Guidance and Counseling Cell :

The institute guidance and counseling cell conducts various programmes for the students. The eminent personalities visit the college and share their experiences with our students. The students were counseled about their future plans for further studies. This cell follows the following activities:

- The Newspapers headline at notice board is regular activity of guidance and counseling cell.
- A division of tutorial groups.
- All the information of competitive exams forms and university entrance exams forms updated at notice board.
- Arrangement of remedial classes and free competitive exams guidance classes to all students after the annual exams.

38. Placement services provided to students:

Institute has also formed a placement cell, which is continuously working for the placements of the students. Every year, a great number of students are selected through the campus interview process. 22 (Twenty two) students were selected by the various schools.

39. Development programmes for non-teaching staff:

- A computer training programme was organised for the clerical staff.
- Timely resolving of the issues of non-teaching staff.
- Proper counseling of the non-teaching staff.
- Activities in sports meet for non-teaching staff.

40. Good practices of the institution:

- Formation of IQAC as per guidelines given by M.D.University, Rohtak.

- Up gradation of Computer lab, ICT lab, Language Lab., Maths Lab., Art & Craft Lab., Home Science Lab. and Science Lab. etc.
- Faculty Exchange Programme
- Organization of Regular extension Lectures.
- Organizing National Level Seminar/Conference/Workshop etc.
- Regular educational tours and visits to institution of special children.
- Various Rally on social issues i.e. Aids Awareness, Hygiene and Cleanliness Awareness, Save Water and Environment Awareness, etc....

42. Action Taken Report on the AQAR of the previous year

All the activities which are to be performed in the next year are planned and consequently actions are taken to achieve the targets. Planning is made in the meeting of IQAC at the beginning of the session. With the help of previous experiences, actions are taken.

43. Any other relevant information

As per the order of NCTE, it is mandatory for all the education colleges who are running B.Ed. courses with an additional intake and M.Ed. courses have to reaccreditate themselves with the NAAC. Institute is in the process of the accreditation. In the next session 2012-13, institute will complete the process of reaccreditation from NAAC.

SECTION-C

Outcomes achieved by the end of the year:

Our institute was established in 1969 and its foundation was laid by the auspicious hands of Mahatma Gandhi. Apart from that Institute is committed to provide the best to the students for their best career. We are working continuously in this direction and trying to get success on most of the plate-forms. We have learnt from the past experiences and have made our weakness, our strength. In the coming years, institute will grow with the growth and success of its teachers, staff and students.

We spent more on providing best infrastructure, best staff, best teaching-learning etc. and will continue it in the future.

SECTION-D

Plans of the HEI for the next year:

Here is the academic calendar of the next session 2012-13:

Pre-planning for session 2012-13

Activities to be undertaken	Schedule Date
Day of Admission	7 Sept. 2012
Submitting Lesson plans, home assignments .. etc to Principal	12 Sept. 2012
Display of Time-table & other relevant informations for students	17 Sept. 2012
Obtaining RollList, Attendance Registers ... Etc from Principal	18, 19 Sept. 2012
Instructions to Faculty by Principal w.r.t. to various academic aspects	21 Sept. 2012
Induction Programme (From 22 Sept. 2012 onwards)	
Addressing students by Faculty in new semester and introduction of staff (Teaching & non-teaching) and students	22 Sept. 2012
Orientation of students for building for including labs., Library, classrooms, office, house and rules of the college etc. and talent research programme.	24 Sept. 2012
Orientation of students for B.Ed. Syllabus. Announcement of activities of Tutorial groups and houses.	25 Sept. 2012
Orientation of students for various compulsory papers/Teaching papers (02)	26 Sept. 2012
Orientation of students for various community based projects, formation of students association council.	27 Sept. 2012
Teaching Aptitude Test and filling up of subject performa.	29 Sept. 2012

Sr. No.	Month/Working Days	Activities in Class Room	Practical Work/ Evaluation/Co-curricular Activities	Seminar/Workshop/ Extension Lecture	Days of Celebration	Holiday
	22 Sept. 2012 to 31 Sept. 2012 Academic Days=07	Formal Introduction Nomination of House Incharge Talent Search Programme	Teacher Aptitude Test Formation of students Council	Orientation of Building etc., Syllabus, Rules, Houses, Tutorials		02- Sunday 09- Sunday 16- Sunday 23- Sunday 16- Sunday 30- Sunday
	1 Oct. 2012 to 31 Oct. 2012 Academic Days=29	Regular Class	Cultural Activities Preparation for Youth Festival Seminar by Placement Cell		Gandhi Jayanti Maharshi Valmiki Day Celebration	2- Gandhi Jayanti 7- Sunday 14- Sunday 16- Maharaja Agrasen Jayanti 21- Sunday 24- Dussehra 27-Id-Ul-Juha 28- Sunday 29- Mahrshi Valmiki Birthday
	1 Nov. 2012 to 30 Nov. 2012 Academic Days=21	Regular Class	Release of College Magazine Competitions		Haryana Day Diwali Festival Children's Day Communal	1- Haryana Day 2-Karva Chauth (RH) 4-

					Harmony and National Integration	Sunday 11- Sunday 13- Diwali 14- Vishkar ma Day 18- Sunday 25- Sunday 28-Guru Nanak Birthday
	1 Dec. 2012 to 31 Dec. 2012 Academic Days=24	Regular Class	Refresher Party		International Aids Day Human Rights Day	2- Sunday 9- Sunday 16- Sunday 23- Sunday 25- Christmas Day 26- Saheed Udham Singh's Birthday 30- Sunday
	1 Jan.2013 to 31 Jan 20113 Academic Days=13	Regular Class	Micro Teaching Mega Teaching	Demonstration Lesson	Lohri Celebration Republic Day Celebration	1 to 14- Winter Break 18-Guru Gobind Singh Jayanti 20- Sunday 25-Id-E-Milad (RH) 26- Republic Day 27- Sunday

	1 Feb. 2013 to 28 Feb. 2013 Academic Days=22	1st Discussion Lesson Regular Classes	Teaching Practice 1 day Educational Trip	Health Checkup Camp National Seminar on Moral Education:A challenge in Present Scenario		3- Sunday 10- Sunday 15- Chhotu Ram Jayanti, Basant Panchami 17- Sunday 24- Sunday 25-Guru Ravi Dass Jayanti
	1 Mar 2013 to 31 Mar 2013 Academic Days=23	2nd Discussion Lesson Regular Classes	Competitions Competition by Legal Literacy Cell & Women Cell	Awareness Programme by Legal Literacy Cell Programme on Gender Sensitization by Women Cell	International women's Day Collage Competition Martyrdom Day of Shahid Bhagat Singh	3- Sunday 7- Maharshi Dayanand Saraswati Jayanti 10-Maha Shivratri (Sunday) 17- Sunday 23- Shahidi Diwas of Bhagat Singh 27- Sunday 27-Holi 29-Good Friday (RH) 31- Sunday
	1 Apr 2013 to 30 April 2013 Academic Days=22	Final Discussion Lesson Regular Classes	Placement Cell Activity Youth Red Cross Activity	Internal Assessment of Compulsory Subjects	Introduction to Scouting and Guiding	7- Sunday 13- Vaisakhi 14- B.R.Amb

						edkar Jayanti 19-Ram Navmi 21- Sunday 24- Mahavir Jayanti 28- Sunday
	1 May 2013 to 31 May 2013 Academic Days=26	House Examinati on Remedial Teaching	Alumni Meet			5- Sunday 12- Sunday 19- Sunday 25-Budh Purnima 26- Sunday
	1 Jun 2013 to 23 June 2013 Academic Days=15	Guidance to Students for B.Ed. Theory Exam.	B.Ed. Farewell Party on 22.06.2013		Internation al Environme nt Day	2- Sunday 9- Sunday 16- Sunday 23- Sunday
		Summer Vacation - June 24, 2013 to Aug 22, 2013				
		Total Working Days - 239				
		Academic Days (2012-13) - 191				

(Dr. Manju Jain)
Coordinator

(Dr. Anil Kumar Saraswat)
Off. Principal