

Composition of the Internal Quality Assurance Cell (2023-24)

- 1. Chairperson** – Dr. Taruna Malhotra
- 2. Coordinator** – Dr. Madhu Sahni
- 3. Member from Management** – Sh. Subhash Gupta, Member, Governing Body, Vaish Education Society, Rohtak
- 4. Nominee from local Society-**
Sh. N.K.Jain (Academician), Former Head, Dept. of Electricals, VTI Rohtak
- 5. Nominee from Industrialists/stakeholders –**
Sh. Naresh Jain, M.D., Grovil Fasteners, Rohtak
- 6. College Teaching Staff Members**
Dr. Jyoti Ahuja
Ms. Preeti Dahiya
Dr. Nidhi Kakkar
Dr. Kamlesh Dhull
Dr. Kusum
Ms. Meenu Gupta
Dr. Anju Sachdeva
Dr. Anju Sharma
Dr. Jyoti Goel
Dr. Sudesh Gupta
Dr. Pooja Pasrija
Ms. Indu Jain
Dr. Sunita Kumari
Mr. Dinesh
Mr. Manjeet Panwar (Librarian)
- 7. Administrative Officers-**
Mr. Rahul (Accountant)
Ms. Seema Garg (Head Clerk)
- 8. Alumni Association (Students)-**
Menakshi Gupta Roll No.161 (2011-12), Pooja Roll No. 102 (2013-14), Naveen Roll No. 200 (2013-14), Silky Jain Roll No. 213 (2014-15), Gaurav Roll No.97 (2015-17), Meenakshi Roll No. 49 (2020-22), Shiv Kumar Roll No. 94 (2020-22), Pragya Roll No.2150 (2021-23)
- 9. B.Ed., M.Ed. Students (2023-2024)-**
Neha (2303), Amit (202)

Minutes of Meeting of IQAC-2023-24

The first IQAC meeting was held on August 7, 2023. The chairperson extended welcome to all the members present. She urged upon all the members for their valuable contribution and participating toward attainment of excellence and quality in academic and administrative matter of the institution. She congratulated all the staff members for their participation in seminars/ workshops/ FDPs, publication of books, chapters in editing books, etc.

The following points were discussed in the meeting:

- 1.) The achievement and feedback of the IQAC of the session 2022-2023.
- 2.) Academic calendar of the session 2023-24.
- 3.) Need to motivate the student to attend regular classes and participate in co-curricular activities in order to develop their academic and cultural talents respectively.
- 4.) Installation of rain water harvesting system in the college to save and conserve water for future use.
- 5.) Submission of seminar proposals on relevant themes to ICSSR, Delhi and ICSSR, Chandigarh.
- 6.) Time line for submission of AQAR of the session 2022-23.

Minutes of Meeting of IQAC-2023-24

The second IQAC meeting was held on November 13, 2023. The chairperson extended warm welcome to all the members present. The IQAC co-ordinator placed before the house the action taken report on the resolutions adopted in the earlier meeting. She informed:

- 1) New admitted B.Ed. students are taking keen interest in organising and participating in co-curricular activities.
- 2) Rainwater harvesting system has been successfully installed in the college.
- 3) Seminar proposal in ICSSR Delhi and ICSSR Chandigarh have been submitted on the relevant themes.
- 4) Different criterion of AQAR (2022-23) have been distributed among the staff member to work upon them.

The meeting proposed the following: -

- 1.) Internship program of B.Ed. 2nd year students should be strengthened.
- 2.) Possibilities of conduction of skill building programmes for teacher trainees.
- 3.) Need for sensitizing students to social issues for their holistic development.

Minutes of Meeting of IQAC-2023-24

The third IQAC meeting was held on Feb. 5, 2024. The chairperson extended welcome to all members present and announced the one seminar sponsored by ICSSR, Chandigarh to college credit. She informed all the members about AQAR (2022-2023) submission. The IQAC co-ordinator placed before the house the action taken report on the resolutions adopted in the earlier meeting.

She informed:

- 1.) Internship program of B.Ed. 2nd year students is going satisfactory. The mentors are in constant touch with the mentees and school authorities during the program.
- 2.) Extension lecture on ‘skill build for pupil teachers’ was organised on November 30, 2023 under placement cell.
- 3.) For sensitizing the students and community to social issues, the following activities have been conducted:
 - a) Extension lecture on the theme “Gender and Society” by professor Monica M. Singh, Centre for social work, PU, Chandigarh on December 8, 2023.
 - b) Rally on ‘Say No to Alcoholism’ was organised on December 23, 2023.
 - c) Cleanliness Drive in adopted village by the college on Jan 9, 2024.

Various other extension activities have also been planned for the month of February, March and May 2024.

The meeting proposed the following: -

- 1.) Necessary arrangement and preparation for conduction of sponsored seminar to be organised in the college on Feb. 23- 24, 2024.

Minutes of Meeting of IQAC-2023-24

The fourth meeting was held on July 27, 2024. The chairperson extended welcome to all the members present. The IQAC co-ordinator placed before the house the action taken report on the resolutions adopted in the earlier meeting.

She informed:-

- 1) ICSSR sponsored seminar on the theme '**Sustainable Development in India: Key Issues, Opportunities and Challenges**' was successfully organised by the college on Feb 24-25, 2024. Approximately, 450 participants participated in the seminar and 250 participants also presented paper in the seminar. The seminar was helpful in providing a comprehensive overview of the concept of Sustainable Development and its relevance to India.
- 2) Extension activities were successfully carried out in the month of February, March and May, 2024 under the outreach program.

The following points were discussed in the meeting:

- 1.) Format of summation of AQAR (2023-24) is to be studied from NAAC portal.
- 2.) Provision of remedial teaching for the week students.