

## Composition of the Internal Quality Assurance Cell (2021-22)

### Formation of IQAC 2021-22 -

1. **Chairperson** – Dr. Taruna Malhotra
2. **Coordinator** – Ms. Preeti Dahiya
3. **Members from Management** – Sh. Anil Kumar Bindal, Co-ordinator, Vaish College of Education, Rohtak & Executive Member, Governing Body, Vaish Education Society, Rohtak
4. **Nominees from local Society** –  
Prof. Jagdeep Singla, IMSAR, MDU, Rohtak  
Dr. Mahesh, Associate Prof., Dept. of Pharmaceuticals Sciences, MDU Rohtak
5. **Nominee from Industrialists/stakeholders** –  
Mr. Davendra Malhotra, Malhotra Industries, Hisar Road, Rohtak  
Mr. O. P. Aggarwal, Parent of B.Ed. student  
Ms. Sunita Bansal, Parent of M.Ed. student
6. **College Teaching Staff Members**

Dr. Madhu Sahni	Dr. Anju Sharma
Dr. Jyoti Ahuja	Dr. Jyoti Goel
Dr. Nidhi Kakkar	Dr. Sudesh Gupta
Dr. Kamlesh Dhull	Dr. Pooja Pasrija
Ms. Meenu Gupta	Dr. Indu Jain
Dr. Anju Sachdeva	
7. **Administrative Officers-**  
Mr. Rahul (Accountant)  
Ms. Seema Garg (Head Clerk)
8. **Alumni Association (Students)-**  
Gourav (Roll No. 97, 2015-16), Meenakshi Gupta (Roll No.161,2011-12), Shashank (Roll No.100, 2018-20), Sweety (Roll No.400, 2018-20), Sheel Makkar (Roll No.8, 2018-20), Neeraj (Roll No.95, 2020-21), Rahul (Roll No.98, 2020-21), Rakhi (Roll No.21, 2020-21)
9. **B.Ed. Students (2021-2022)-**  
Aarchi (Roll No. 302), Neha Gupta (Roll No.313), Yashika (Roll No. 360), Ravi (Roll No.384), Anju (Roll No. 2127), Pragya (Roll No.2150), Mohd. Shakir (Roll No. 2198), Tushar (Roll No. 2200)

## Minutes of Meeting of IQAC

The first IQAC meeting was held on Aug. 2, 2021. The meeting started with a welcome note by chairperson Dr. Taruna Malhotra, who formally extended the welcome to all the members of IQAC. During the meeting important points regarding quality improvement were discussed in detail.

Following points /agenda were discussed in the meeting.

1. Discussed about the extended facilities to staff in staff rooms and Wi-Fi facility in whole campus.
2. Proposed ways to strengthen the Alumni association of the college for increased communication through our college Facebook page.
3. Various plans are framed to conduct various workshops and seminars in these sessions.
4. Suggestions were made to provide diverse activities to sensitize students about various issues faced by villagers during outreach program.
5. Discussed about admission strategies.
6. For developing academic and cultural talents of students, there is need to motivate the students to participate in online co-curricular activities.
7. Infrastructure updation: CCTV, Library books and projectors to be installed.
8. Miscellaneous topics discussed like scholarship, rewards for students competing in different competitions.

Meeting ended with a vote of thanks to and from chair.

## Minutes of Meeting of IQAC

The second IQAC meeting was held on Nov. 10, 2021. The meeting started with a welcome note by chairperson Dr. Taruna Malhotra, who formally extended the welcome to all the members of IQAC. During the meeting important points regarding quality improvement were discussed in detail.

Following points /agenda were discussed in the meeting.

1. Discussed various strategies regarding NAAC 3rd cycle of inspection.
2. Various issues regarding NAAC, AQAR, NCTE, AISHE were discussed.
3. NAAC 3rd cycle report, progress of SSR report was being shared by the coordinators with the help of criterion incharges.
4. It was decided AQAR of 2 sessions (2019 -20, 2020-21) will be uploaded till December 2021.
5. Admission committee with the help of other faculty members will chalk out the plans to increase admissions in B.Ed. (SFS), M.Ed. (SFS) and D.Ed. courses in the coming session.
6. Projects will take up in the adopted village Samar Gopalpur, rallies and sensitization program will be conducted on social and environmental issues. Lectures, Nukkad Natika for village folks, students and youth will be organized to sensitize them about health and hygiene.

Various activities were conducted under different committees:

1. Hindi Diwas was celebrated on 14<sup>th</sup> September, 2021. Various competitions were organized like Essay Writing, Poem Recitation and Slogan Writing on this day.
2. Gandhi Jayanti on 1<sup>st</sup> October, 2021 was celebrated Poem Recitation and Debate Competition by online mode were organized.
3. Diwali Mahotsav was celebrated on 29<sup>th</sup> October, 2021. Various competitions like Diya Decoration, Greeting Card Making and Rangoli Competition were organized.

Meeting ended with a vote of thanks to and from chair.

## Minutes of Meeting of IQAC

The third IQAC meeting was held on Feb. 10, 2022. The meeting started with a welcome note by chairperson Dr. Taruna Malhotra, who formally extended the welcome to all the members of IQAC. During the meeting important points regarding quality improvement were discussed in detail.

Following points /agenda were discussed in the meeting.

1. Discussed about the conduct of house examination in all departments.
2. Proposed program under Swachh Bharat.
3. Students have been made comfortable in participating co-curricular activities.
4. B.Ed. 2<sup>nd</sup> Year students are doing well in internship programme. Mentors are in constant touch with interns and school authorities.
5. For developing academic and cultural talents of students, there is need to motivate the students to participate in online co-curricular activities.

Various activities were conducted under different committees:

1. Workshop on Meditation was organized on 2<sup>nd</sup> December, 2021.
2. Blood Donation Camp was organized on 20<sup>th</sup> December, 2021 in collaboration with Bharat Vikas Parishad.
3. Youth Day was celebrated on 12<sup>th</sup> January, 2022 on Swami Vivekananda Jayanti, online workshop on Surya Namaskar was organized.
4. National Voters Day was celebrated by taking oath under Electoral Club on 25<sup>th</sup> January, 2022.
5. 7 days online workshop was conducted from 7<sup>th</sup> February, 2022 to 14<sup>th</sup> February, 2022 on the topic 'Enhancing Technology skills' under Seminar Committee in collaboration with ZED Plus Computer Centre by Mr. Mandeep Sharma.

Meeting ended with a vote of thanks to and from chair.

## Minutes of Meeting of IQAC

The fourth IQAC meeting was held on June 27, 2022. The meeting started with a welcome note by chairperson Dr. Taruna Malhotra, who formally extended the welcome to all the members of IQAC. During the meeting important points regarding quality improvement were discussed in detail.

Following points /agenda were discussed in the meeting.

1. Discussed about strengthen the IQAC and expand to bring in more stakeholders, management and student's representatives. Have regular meetings, share perspective plans with management.
2. Organized rally on water conservation and awareness about government schemes for rural development at village Samar Gopalpur on 28<sup>th</sup> May, 2022.
3. organized one day workshop on NEP 2020 by storyteller Pawan Gahlot. Format for submission of AQAR 2021- 22 is to be studied from NAAC portal. Identification of documents required for submission of AQAR
4. Team of teachers to be working on AQAR 2021- 22 was identified.
5. Student's feedback form was discussed for monitoring teaching learning process during the session. It was proposed that documentation of all the activities included teaching and Co - curricular should be maintained with geo tagged photographs. The college is conducting a lot of activities and the desired documentation will highlight the diligent effort of faculty and also fulfill NAAC requirements.
6. The issues of data uploading as desired by NAAC and role of respective sub committees in data compilation was discussed.
7. Committee also endorsed the view point that sub committees need to facilitate core committee of NAAC with desired data as per the allocated Criterion for timely submission of AQAR.

Various activities were conducted under different committees:

1. On 21<sup>st</sup> February, 2022 one day workshop on NEP 2020 on language related objectives by storyteller Pawan Gehlot was conducted.
2. International Mother Tongue Day under Language Club and IQAC was conducted on 28<sup>th</sup> February, 2022.
3. National Science Day was celebrated. Poster Making and Debate Competition were organized under Science Club.

4. On 8<sup>th</sup> March, 2022 International Women Day was celebrated. Organize lecture on Waste Management by Mr. Arvind from Municipal Corporation. Different competitions were held like Poster Making, Poem Recitation under Women Cell.
5. Organized Nukkad Natika on Swachh Bharat program in village Samar Gopalpur on 12<sup>th</sup> March 2022.
6. On 25<sup>th</sup> March, 2022 a lecture organized on career counselling by Mr. Lokesh Bhardwaj and Nitin Kataria under placement and IQAC cell.
7. On 7<sup>th</sup> April, 2022 one day workshop organized under placement and IQAC cell. Dr Gautam Bhartiya was guest speaker, He talked on the topic 'Successful career of a teacher'.
8. On 23<sup>rd</sup> April, 2022 Intra college competition was conducted under Cultural Committee, Best Out of Waste, Rangoli, Dance Competition were conducted.
9. Really was organized on Jal Bachao Jeevan Bachao under outreach program on 28<sup>th</sup> May, 2022 conveners of the committee aware the villagers about Pradhanmantri Aawas Yojana.
10. Eco bricks were prepared by students and staff submitted to Municipal Corporation Rohtak under Eco club on 5<sup>th</sup> June, 2022 on occasion of World Environment Day under Swachh Bharat mission.
11. Annual prize distribution function was organized by West Education Society on 16<sup>th</sup> June, 2022. Dr. Dushyant Chautala Deputy CM was Chief Guest.
12. Two-Days workshop was organized on 20<sup>th</sup> June, 2022 on International Yoga Day. Dr Surekha Khokhar, Principal, CR College of Education, Rohtak was the resource person.

The meeting ended with the formal vote of thanks by IQAC coordinator and appreciated the suggestion and inputs of IQAC members in making the meeting fruitful.