

The year of establishment of the IQAC- August 2016

Composition of the Internal Quality Assurance Cell (2016-17)-

1. Chairperson – Dr. Manju Jain

2. Coordinator – Dr. Jyoti Ahuja

3. Nominees from local Society-

Dr. Seema Sirohi, Associate Professor, C.R. College of Education, Rohtak
Dr. Govind Singh, Asst. Professor, Dept. of Pharmaceutical Sciences,
M. D. University, Rohtak

4. Members (College)

Dr. Taruna Malhotra
Dr. Madhu Sahni
Ms. Preeti Dahiya
Dr. Nidhi Kakkar
Dr. Mamta
Dr. Pooja Pasrija
Dr. Kamlesh Dhull
Ms. Meenu Gupta
Dr. Anju Sachdeva
Dr. Anju Sharma
Dr. Jyoti Goel
Dr. Sudesh Gupta

5. Administrative Officers-

Sh. Brij Mohan Singla (Clerk)
Sh. Chotte Lal (Library Restorer)
Ms. Seema Garg (Librarian)
Ms. Sunita Bansal (For Accounts details)
Ms. Pariksha (Computer Instructor)

6. Alumni Association (Students)-

Divya Kwatra, Divya, Silky Jain, Ankita Garg, Brij Kishore, Ravinder Kumar,
Anuj, Satish Kumar

7. B.Ed. Students (2015-2016)-

Gaurav, Sushil, Ankita, Priyanka

8. B.Ed. Students (2016-2017)-

Payal, Seema Kumari, Anuj, Sachin

Minutes of Meeting

The first IQAC meeting held on Sept. 19, 2016 at 12:00 p.m. in the Conference Hall. The Chair Person Dr. Manju Jain extended warm welcome to all the members and two special invitees in the meeting of IQAC. The principal urged upon all the members for their valuable contributions and participation towards attainment of excellence and quality in Academic and administrative matter of the Institution. The Principal Presented the AQAR of the session 2015-16. She announced Conveners and members of different college committees for smooth functioning of college work. Academic Calendar (2016-17) also discussed with members.

The meeting proposed the following: -

- For the developing academic and cultural talents of the students, improving their capabilities to maximum. Participation of students in cultural Activities must be sought.
- Organization of seminar / workshop extension lectures on quality related Themes.
- Teachers' Day Celebration and Talent search Programme was organized on Sept. 5, 2016.
- Hindi Diwas was celebrated on Sept. 14, 2016.
- Discussion on Awareness Programme on 'Beti Bachao and Beti Padhao' to be organized on Sept. 22, 2016.
- Library should be updated with addition of new books, Journals and reference books.
- Strengthening various cells and clubs of the institute.
- Enhancing Research skills among students and teachers.
- Strengthening the Teaching – learning process through students engagement in the field with different tasks in the school and with the community.
- Allotment of schools to B.Ed. 2nd year students for internship.
- Recruitment of additional teaching faculty for B.Ed. 2nd year course.
- Date regarding seminar will be finalized.

Meeting ended with a vote of thanks from the chairperson.

Minutes of Meeting

The second IQAC Meeting held on Jan. 19, 2017 at 12:30 p.m. in Conference Hall. The Principal Dr. Manju Jain welcomed all the members. She Specially Welcomed two external experts namely Dr. Seema Sirohi and Dr. Govind Singh in the meeting. The minutes of the first meeting held on Nov.3,2016 was Confirmed unanimously by the members. IQAC Co-ordinator placed before the house the action taken report on the resolutions adopted in the earlier meeting.

She informed.

- Extension Lectures/workshop have been organized in the college.
- Students are being encouraged for participation in variety of Co-curricular activities. They are actively participating in the activities organized by the college.
- Fresher's party was organized by students of B.Ed. (Aided & SFS) on Nov. 5, 2016. Seema and Naveen were announced as Mr. & Ms. Fresher, Monika as Ms. Beauty, Mandeep as Mr. handsome, Anjali as Ms. Personality and Vinod as Mr. Wow.
- Book Fair was organized by Gayatri Parivar (Shanti Kunj, Haridwar) on Nov. 11, 2016 in the Library.
- Students participated in 21st National Youth Festival held on Jan. 12-16, 2017 at MDU Rohtak.
- Lohri was celebrated in the college on Jan 13, 2017.

The following agendas were discussed in the meeting:

1. Finalization of schedule of House Examination.
2. Arrangement of Remedial Classes for the weak students.
3. Focus on developing research skills among M.Ed. students.

Meeting ended with a vote of thanks from the chairperson.

Minutes of Meeting

The Third IQAC Meeting held on May 29, 2017 at 12:30 P.M. in Conference Hall. The Chairperson Dr. Manju Jain welcomed all members. She specially welcomed two external experts and other members of IQAC. IQAC Co-ordinator placed before the house the action taken reports on the resolutions adopted in the earlier meetings. She informed that

- Trip to Suraj Kund was organized on Feb. 11, 2017.
- Workshop on ‘Guidance and Career Counseling’ was organized by Dr. Khurshid Alam on Feb. 23, 2017.
- One day DGHE Sponsored National Seminar on ‘Quality Improvement in Teacher Education in Present Era: Issues and concerns’ was organized on Feb. 28, 2017.
- Women’s Day was celebrated in the college on March 8, 2017. Debate and Speech Competition on Untouchability – A curse conducted by District Welfare Office, Rohtak.
- Farewell Party of B.Ed. students was held on May 3, 2017.

The following agendas were discussed in the meeting:

- Timely preparation of AQAR for the session 2016-17.
- Examination preparation
- Collection of feedback from students and alumni
- Preparation of IQAC for the new session

The Chairperson expressed her satisfaction about the achievement of teacher educators regarding their publication work. She appreciated teacher for attending workshops and seminars and paper presentation. This practice should be continued in future also.

Meeting ended with a vote of thanks from the chairperson.